

CHC30113

# Certificate III in Early Childhood Education and Care



## COURSE OUTLINE

Commencement	For dates and times please phone our Office
Enrolment procedure	<ul style="list-style-type: none"><li>• Students need to bring some form of identification</li><li>• Students need to fill out an enrolment</li><li>• Students may be required to do Literacy and Numeracy test to assess level of support required</li><li>• Course initial fees will be required to be paid</li></ul>
RPL (Recognition of Prior Learning)	Where learners have developed competencies in a workplace or community setting these competencies may be recognised through a formal assessment process. If students believe that they already hold relevant competencies they can discuss this at enrolment with our staff or at any time with your trainer or assessor.
Duration	<b>Part-time:</b> 2 days per week for 26 weeks. Total 312 hours. Self-paced learning 68 hours (about 2-3 hours per week) Work placement 120 hours
Work Placement	Students are required to complete a minimum of 120 hours in work placement. All students are required to be existing workers within a Family Day Care Service, where they will be assessed on the job and whilst attending Playgroup sessions with Wisdom Assessors.
Attendance	85% of classes must be attended
Course Fee	\$1500 (No concessions)
Deposit	\$500 to secure a place into the course, this includes a \$150 Administration Fee, which is non-refundable.
Payment	Payments can be made either by Cheque, Cash or Direct Deposit. Once you have completed and submitted an Enrolment Form to our office, we will provide an invoice detailing all payment options. <i>Deposit</i> , to be paid prior to course commencement: \$500 <i>Progress Payment</i> , to be paid following commencing: 50% <i>Midway Payment</i> , to be paid at the halfway point of the course: 25% <i>Final Payment</i> , to be paid prior to course completion: 25%
Students must provide	Working with Children Check (free for students over 18 on professional placement)

What to bring	A4 notepad and personal stationery (pens, highlighters etc)
What is provided	All courseware and handouts
Qualification	CHC30113 Certificate III in Early Childhood Education and Care

UNITS OF COMPETENCY	
CODE	TITLE
CHCDIV002	Promote Aboriginal and Torres Strait Islander cultural safety
CHCECE001	Develop cultural competence
CHCECE002	Ensure the health and safety of children
CHCECE003	Provide care for children
CHCECE004	Promote and provide healthy food and drinks
CHCECE005	Provide care for babies and toddlers
CHCECE007	Develop positive and respectful relationships with children
CHCECE009	Use an approved learning framework to guide practice
CHCECE010	Support the holistic development of children in early childhood
CHCECE011	Provide experiences to support children's play and learning
CHCECE013	Use information about children to inform practice
CHCLEG001	Work legally and ethically
CHCPRT001	Identify and respond to children and young people at risk
HLTAID004	Provide an emergency first aid response in an education and care setting
HLTWHS001	Participate in Workplace health and Safety
<b>ELECTIVES</b>	
CHCECE014	Comply with family day care administration requirements
CHCDIV001	Work with diverse people
CHCECE006	Support behaviour of children and young people
CHCECE012	Support children to connect with their world
CHCECE015	Attend to daily functions in home based child care
CHCECE017	Foster the holistic development and wellbeing of the child in early childhood
CHCPRT003	Work collaboratively to maintain an environment safe for children and young people
CHCSAC004	Support the holistic development of children in school aged care
BSBINN301	Promote innovation in a team environment
BSBSUS301	Implement and monitor environmentally sustainable work practices
BSBWOR301	Organise personal work priorities and development
SRCRO008B	Interact positively with infants, toddlers and parents in a recreation environment
<b>The RTO reserves the right to change these units as required</b>	

COURSE DESCRIPTION
<p><b>Introduction</b></p> <p>This qualification covers workers who use organisation policies, procedures and individual children's profiles to plan activities and provide care to children, facilitating their leisure and play and enabling them to achieve their developmental outcomes. Depending on the setting, workers may work under direct supervision or autonomously.</p>
<p><b>Selection Criteria</b></p> <p>Students should:</p> <ul style="list-style-type: none"> <li>• be currently working in the Child Care Industry</li> <li>• Possess basic oral communication, reading and writing skills.</li> </ul> <p>Please speak to us prior or at enrolment if you have any concerns about meeting these standards</p>
<p><b>Career Pathways</b></p> <p>To enable students who have successfully completed the course to gain employment in the following areas:</p> <ul style="list-style-type: none"> <li>• Early childhood educator</li> <li>• Outside school hours care assistant</li> <li>• Playgroup supervisor</li> <li>• Family day care worker</li> <li>• Nanny</li> <li>• Playgroup Supervisor</li> <li>• Childhood educator assistant</li> </ul>
<p><b>Course Delivery</b></p> <p>The Course will be delivered in the classroom and a simulated work environment at: .</p> <p>Suite 2, Level 1, 100 - 103 Rawson Street, Auburn NSW 2144</p> <ul style="list-style-type: none"> <li>• Students will also be required to undertake 120 hours work experience in a regulated education and care service</li> </ul>
<p><b>Assessment Requirements</b></p> <p>You will be required to complete the following assessments:</p> <ul style="list-style-type: none"> <li>• Written Question and Answer</li> <li>• Practical Assessments - Demonstration of Skills</li> <li>• Written Projects</li> <li>• Third Party Feedback</li> <li>• Portfolios</li> </ul>
<p><b>Completion</b></p> <p>You must attend 85% of the training program, attend 120 hours work experience and satisfactorily complete all of the assessment tasks.</p>
<p><b>Certification</b></p> <p>On successful completion of all units you will be issued with a Nationally Accredited Certificate in:</p> <p>CHC30113 Certificate III in Early Childhood Education and Care</p>

**Please refer to the Enrolment Form, for the terms and conditions of enrolment, which includes:** *Enrolment and Selection; Training Guarantee; Course Fees, Payments and Refunds; Course Fees paid in Advance; Recognition of Prior Learning (RPL) or Credit Transfer*

### **Guarantee**

Once students have commenced a training program, we guarantee to complete all training and assessment as advertised